



TERMS OF REFERENCE FOR CONSULTANCY SERVICES

Review of By-Laws and Ordinances relating to Natural Resources Management in Bunyangabu, Kamwenge, Ibanda, Kyenjojo, Kyegegwa, and Buhweju Districts

Background

[Joint Effort to Save the Environment \(JESE\)](#) is a non-profit organization in Uganda working on issues of sustainable environmental conservation and development. Since its inception 30 years ago, JESE has impacted farmers and communities adjacent to natural resources. JESE supports three domain areas: natural resources management, agriculture and livelihood improvement and water, sanitation hygiene and youth skills development for both green and none green enterprises.

JESE in collaboration with CARE is implementing the Restore Africa (RESAf) Project, funded by Carbon Asset Management through Evergreening Alliance, through a consortium led by CRS in the six districts of Ibanda, Kyenjojo, Kyegegwa, Kamwenge, Bunyangabu and Buhweju. The project aims to improve livelihoods, food security and resilience to climate change in Africa through the restoration of ecosystem services and improved management of agricultural and forest areas.

However, with increasing development activities and population growth, there is a growing concern regarding environmental degradation and loss of biodiversity. To address these challenges, local governments have enacted various by-laws and ordinances aimed at promoting environmental conservation and sustainable development. It's against with background that JESE is reviewing the effectiveness and adequacy of existing by-laws and ordinances related to natural resource management in the districts of Kyegegwa and Kyenjojo.

Objectives

Specifically, the review aims to:

- a) Evaluate the comprehensiveness and relevance of existing by-laws and ordinances in addressing current environmental challenges.
- b) Identify gaps, inconsistencies, or shortcomings in the implementation of environmental by-laws and ordinances.

- c) Propose recommendations for enhancing the effectiveness of existing by-laws and ordinances or developing new ones where necessary.
- d) Disseminate recommendations and feedback from the reviewed by-laws and ordinances with local government stakeholders.

Scope of Work

The review will encompass the following key areas:

- i) Examination of existing by-laws and ordinances pertaining to environmental conservation in Kyenjojo and Kyegegwa districts.
- ii) Stakeholder consultations with relevant government agencies, local authorities, community representatives, and environmental organizations.
- iii) Assessment of the alignment of existing by-laws and ordinances with national environmental policies, laws, and international commitments.
- iv) Review of enforcement procedures, including penalties for non-compliance with environmental regulations.
- v) Examination of the mechanisms for public participation and community involvement in the formulation and implementation of environmental by-laws and ordinances.
- vi) Provide feedback to the district technical and political teams.

Methodology

The consultant shall be expected to use participatory, inclusive process and a mixed-method approach. The methodology will include:

- i) Desk review of relevant documents, including existing by-laws, ordinances, policy documents, and reports.
- ii) Key informant interviews with officials from district governments, environmental agencies, civil society organizations, and community leaders.
- iii) Focus group discussions with representatives from local communities, including indigenous groups and marginalized populations.
- iv) Field visits to selected sites to assess the implementation of environmental regulations and gather firsthand information.
- v) Comparative analysis of best practices in environmental governance.

Deliverables

The consultant will be expected to deliver the following outputs:

- a) Draft report presenting findings, analysis, and recommendations for improving
- b) environmental by-laws and ordinances.
- c) Final report addressing any comments or suggestions.
- d) 2 meetings to disseminate the recommendations.

Payment Method

The payment will be made into two installments:

- i) 1st installment (40%) will be made upon signing the contract.
- ii) 2nd installment (40%) will be paid upon submission of the draft report
- iii) 3rd installment (20%) will be paid upon submission of the final report

Timeline

The consultant will deliver on this assignment within 21 days after signing of the contract. Deadline for submission of the technical proposal and detailed budget is 15th May 2024 and contract signing and start of works is expected to be by 20th May 2024.

Reporting and Coordination

The consultant shall work closely with the project implementation team coordinated by Mr. Davis Orishaba.

Qualifications

Interested consultants should possess the following qualifications and experience:

- a) Demonstrated expertise in environmental law, policy analysis, and governance.
- b) Experience conducting similar reviews or assessments in the field of environmental conservation.
- c) Strong analytical and research skills, with the ability to collect and analyze both quantitative and qualitative data.
- d) Familiarity with the socio-economic and environmental context of Uganda` and the specific districts under review.
- e) Excellent communication and report writing skills.

Evaluation Criteria

Proposals will be evaluated based on the following criteria:

- a) Technical expertise and experience of the consultant
- b) Methodological approach and feasibility of the proposed methodology
- c) Understanding of the local context and relevance of the proposed review
- d) Cost-effectiveness and value for money

Confidentiality

All information obtained during the review process shall be treated with strict confidentiality and used solely for the purpose of this review.

Submission of Proposals

Interested consultants should send physical copies of their technical and financial proposal together with CV and experience to the Chairperson Procurements Committees, JESE or via e-mail to jese@jese.org with a copy to busiinge@jese.org and orishaba@jese.org. For further clarifications, contact Mr. Davis Orishaba; +256 775 374567.